



Avenue City Elementary School

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Date: August 2023

To: Parents/Guardians

As we begin the school year, we will also be beginning the much-anticipated construction project. With every construction project comes the need for flexibility with our routines. Construction staging and traffic will require our parking and pick-up procedures to change. Please see the attached map for a visual of the new procedures. Staff parking will be moved to the parking lot south of the building. Pre-school parents will still park at the west end of the parking lot that is south of the building. The parking lot to the west of the building will be for construction staging and traffic.

As in previous years, parents who are picking up their students must form a line with their cars pointing from West to East directly parallel to the front sidewalk. If your car is not in the appropriate line, your student will be held in the grass north of the sidewalk until the parking lot is clear of buses and other moving vehicles. To compensate for the large number of car riders, this year we will begin having a double line of waiting cars on the south side of the south of the building parking lot. The two lines will zipper merge into one line at the turn. Parents/guardians will still pick their students up at the east end of the parking lot and exit out the east exit.

Dismissal: The bell will ring at 3:15 PM. If your child is to go anywhere other than their regular destination, you must send a note stating the appropriate destination. Your child will be sent to their regular destination unless we have a note from you stating otherwise. We will not hold buses or make phone calls to inquire about a student's destination. Please do not wait and call school at dismissal time and ask us to hold your child at school or ask that we tell them to go to a different destination. The office and classrooms become very busy at the end of the day. It is sometimes impossible to get a message to your child and waiting to inform your child of their destination often leads to added confusion for your child as well as staff members.

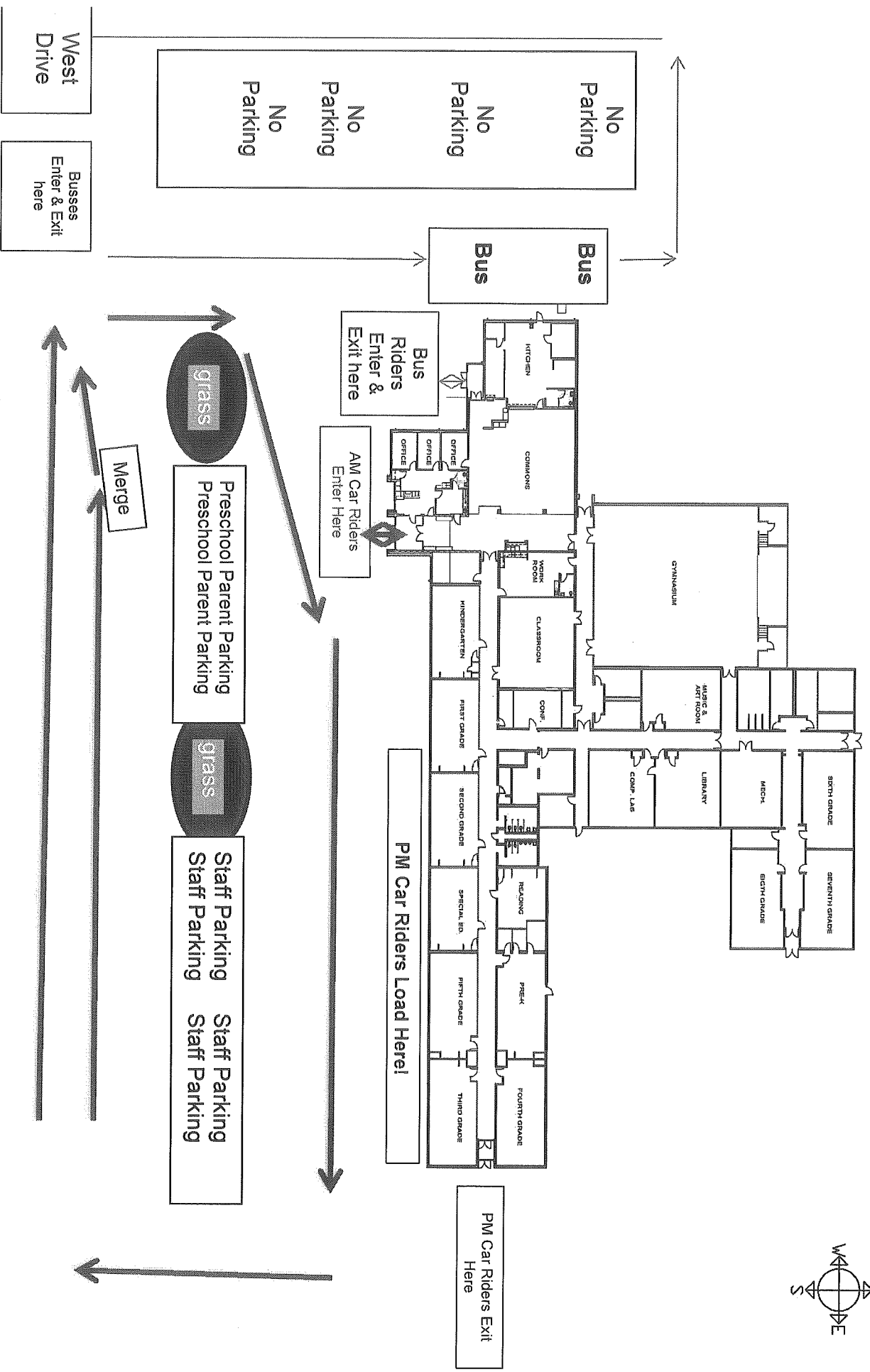
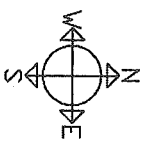
Preschool students will be dismissed at 3:10 PM at the south door by the office. Their parents will leave their cars and walk to the door to pick up their child(ren).

If you need to sign your child out for an appointment, please sign them out and leave the parking lot before 3:05 PM. Reminder – any time your child leaves school between the hours of 8:20 AM and 3:15 PM attendance time is deducted.

The safety and security of all ACES children is always a priority! Thank you for your cooperation!

Chase Holcumbrink

ACES Principal



grass

Preschool Parent Parking

grass

Staff Parking Staff Parking

Merge

West Drive

Busses Enter & Exit here

East Drive

Cars enter & exit here

Bus

Bus Riders Enter & Exit here

AM Car Riders Enter Here

PM Car Riders Load Here!

PM Car Riders Exit Here